

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Tuesday, September 10, 2013 at 6:00 p.m. at the MOESC Richland County Office.

1. Call to Order

President Theaker called the September meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Hope, Koons, Leader, McFarland, D. Theaker, M. Theaker

3. Pledge of Allegiance

4. Recognition of Guests

5. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mr. Koons, seconded by Mrs. Dixon, to approve the August 13, 2013 regular meeting minutes and addendum.

Vote: Seven yeas.

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Leader, seconded by Mr. Hope to adopt the agenda.

Vote: Seven yeas.

7. Financial Report

A. July and August 2013 financial reports will be presented at the October Board Meeting.

8. Special Reports

A. JVS/Career Centers

9. Executive Session

Motion by Mr. Koons, seconded by Mrs. Dixon that the Board go into Executive Session at 6:10 p.m. to consider the employment of a public employee or official.

Vote: Seven yeas.

10. Return from Executive Session

The Board reconvened into Regular Session at 6:19 p.m. with seven members present.

Motion by Mr. Hope, seconded by Mr. Koons, to approve the attached amended contract for the Treasurer, effective August 1, 2013 thru July 31, 2018.

Vote: Seven yeas.

8. Special Reports

B. Superintendent

1) Tammy Webb – “The First Six Months”

2) Facilities – by December 2013: property update for insurance purposes

Douglas Theaker left at 6:25 p.m. Howard Koons presided.

SUPERINTENDENT RECOMMENDATIONS:

11. Operational Action

A. Purchased Service Contracts

That the Board approve the following purchased service contracts:

On behalf of Mid-Ohio ESC:

- 1) ProCare Therapy for School Psychologist services for 2.5 days per week for Highland Local
- 2) ProCare Therapy for OT services for 3.5 days per week for districts in Crawford County.
- 3) Dr. Cathy Hamilton & Associates - \$500 plus mileage – Presenter at Special Education Conference on October 18, 2013 at Mid-Ohio ESC
- 4) James Grubbs – \$500 - Co-coordinator for the Transportation Network and Bus Driver Trainings from August 2013 – June 2014
- 5) Mark Sauder – \$500 - Co-coordinator for the Transportation Network and Bus Driver Trainings from August 2013 – June 2014
- 6) Valerie Wales - \$400/day – School Psychologist for Cardington-Lincoln Local, Northmor Local and Plymouth-Shiloh Local Schools

On behalf of SPARC:

- 1) Deborah Vrabel - \$50/hr. for an initial 10 hours of research regarding potential grants for the SPARC Council, with possible expansion for additional hours as approved by the Executive Council of SPARC.

B. Mid-Ohio ESC Certified Employee Handbook

That the Board approve the Mid-Ohio ESC Certified Employee Handbook, effective September 1, 2013.

C. Mid-Ohio ESC Classified Employee Handbook

That the Board approve the Mid-Ohio ESC Classified Employee Handbook, effective September 1, 2013.

D. Substitute Teacher List

That the Board approve the revised Substitute Teacher List for the 2013-2014 school year.

E. Revised LPDC Handbook

That the Board approve the LPDC Handbook, revised July 29, 2013.

F. Agreement for Service – Cardington-Lincoln Local School District

That the Board approve the agreement with Cardington-Lincoln Local School District for Mid-Ohio ESC to provide Preschool School Psychology Services for 2013-2014, not to exceed 8.5 days.

G. Agreement for Service – Fairway-Crawford DD Board

That the Board approve the agreement with Fairway – Crawford DD Board for Mid-Ohio ESC to provide Occupational Therapy Services for the 2013-2014 school year, for 2.5 days per week.

11. Operational Action (Cont'd)

- H. Agreement for Service – Northmor Local Schools
That the Board approve the agreement with Northmor Local Schools for Mid-Ohio ESC to provide Preschool School Psychology Services for 2013-2014, not to exceed 8.5 days.
- I. Agreement for Service – Plymouth-Shiloh Local Schools
That the Board approve the agreement with Plymouth-Shiloh Local Schools for Mid-Ohio ESC to provide School Psychology Services for 2013-2014, not to exceed 38 days.
- J. Agreement for Service – Richland Academy School of Excellence
That the Board approve the agreement with Richland Academy School of Excellence for Mid-Ohio ESC to provide School Psychology Services for 2013-2014, not to exceed 80 hours.
- K. Agreement for Service – Richland Academy School of Excellence
That the Board approve the agreement with Richland Academy School of Excellence for Mid-Ohio ESC to provide Occupational Therapy and Physical Therapy Services for 2013-2014 on an as-needed basis.
- L. Out of State Travel
That the Board approve the following out of state travel:
 - 1) Cheryl Cronbaugh and Luke Burton – estimated cost of \$2378 for two – as Presenters for the Quality Matters Conference in Nashville, TN on October 1-4, 2013. Paid with Quality Matters Grant Funds.
 - 2) Cheryl Cronbaugh – estimated cost of \$1410 – as Presenter at the iNACOL Conference in Orlando, FL on October 27-30, 2013. Paid with Quality Matters Grant Funds.
 - 3) Leanna Giesige and Carole Neighbor – estimated cost of \$1235 for two – to attend National Association of Gifted Children Pre-Conference in Indianapolis, IN on November 6-7, 2013
- M. SPARC – Crawford County Mentoring Program
That the Board approve a contract with Crawford County Job & Family Services to fund the Crawford County Mentoring Program on behalf of SPARC, in the amount not to exceed \$22,320, effective 8-1-13 thru 9-30-14.
- N. Rescind Agreement for Service – Richland County Job & Family Services
That the Board rescind the agreement with Richland County Job & Family Services for Mid-Ohio ESC to provide an Educational Consultant on behalf of Children Services that was approved at the August 13, 2013 Board Meeting.
- O. Dex One Advertising Contract
That the Board approve the Dex One Advertising Contract, effective 11-1-13 thru 10-31-14.

Motion by Mr. Leader, seconded by Mrs. Dixon to approve the Operational Action items.
Vote: Six yeas.
Mr. Theaker was absent.

12. Client District Contract – Resolution # 09-2013-12

That the Board approve the following client district contract with Mid-Ohio ESC for the 2013-2014 school year:

Richland County
Crestview Local

Motion by Mr. Hope, seconded by Mrs. Dixon to approve the Client District Contract.
Vote: Six yeas.
Mr. Theaker was absent.

13. Client District Contract – Resolution # 09-2013-13

That the Board approve the following client district contract with Mid-Ohio ESC for the 2013-2014 school year:

Richland County
Madison Local

Motion by Mrs. Dixon, seconded by Mr. Hope to approve the Client District Contract.
Vote: Six yeas.
Mr. Theaker was absent.

14. Client District Contract – Resolution # 09-2013-14

That the Board approve the following client district contract with Mid-Ohio ESC for the 2013-2014 school year:

Richland County
Lexington Local

Motion by Mrs. Theaker, seconded by Mr. Hope to approve the Client District Contract.
Vote: Six yeas.
Mr. Theaker was absent.

15. Non-Client District Contract – Resolution # 09-2013-15

That the Board approve the following non-client district contract with Mid-Ohio ESC for the 2013-2014 school year, for Occupational Therapy and Physical Therapy Services:

Crawford County
Colonel Crawford Local

Motion by Mrs. Dixon, seconded by Mr. Hope to approve the Non-Client District Contract.
Vote: Six yeas.
Mr. Theaker was absent.

16. Personnel Action

A. Resignations

That the Board approve the following resignations:

- 1) Sarah Flanagan – Preschool Classroom Assistant – effective at the end of the 2012-2013 contract year.
- 2) Angie Hilderbrand – Preschool Teacher – effective at the end of the day on September 13, 2013

B. Employment Contracts – 2013-2014

That the following personnel contracts be approved effective with the 2013-2014 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Limited Teaching</u>			
*Dan Gorbett	SPARC College Access Advisor - not to exceed 180 hours	36 days	1 year
*Paul Kauffman	SPARC College Access Advisor - not to exceed 360 hours	72 days	1 year
Rebekah Paynter	Title I Teacher – Sacred Heart	182 days	1 year
Erin Pfaff	Talented & Gifted Teacher	184 days	1 year
* Note: The SPARC College Access Advisor contracts are pending contracts to be submitted by the school district and the availability of SPARC funds.			
<u>Limited Non-Teaching</u>			
Wendi Oswalt	Classroom Assistant – Preschool	193 days	1 year
<u>Individual Service</u>			
Virginia Kuck	School Psychologist	As needed	1 year
Gilbert Orr	Guidance Counselor – St. Mary’s	As needed	1 year

C. Rescind Contracts

That the Board rescind the following contracts that were approved at the August 13, 2013 Board Meeting:

- 1) Reduction In Force – Recall – Classified for Wendi Oswalt – Classroom Assistant – 193 days
- 2) Limited Teaching Contract for Delwin (Tony) Herz as a SPARC College Access Advisor
- 3) Individual Service Contract for Amy Wade as an Educational Consultant

D. Amended Contracts – 2013-2014

That the Board approve the following amended contracts:

- 1) Steve Helbert – Attendance Officer – from 159 days to 120 days
- 2) Leslie Matthews – OTA – from 120 days to 74 days
- 3) Amy Piacentino – RttT Regional Specialist – amend contract effective date to 9-1-13 thru 8-24-14 for 220 days

16. Personnel Action (Cont'd)

D. Amended Contracts – 2013-2014 (Cont'd)

From Individual Service Contract to Limited Teaching Contract:

- | | | | | |
|----|---------------|--|----------|--------|
| 4) | Suzanne Das | Speech/Language Pathologist -
Madison | 75 days | 1 year |
| 5) | Elaine Keirns | Psychologist Assistant - Madison | 198 days | 1 year |

From Limited Teaching Contract to Individual Service Contract:

- | | | | | |
|----|--------------|---|----------|--------|
| 6) | Renee Freund | Speech/Language Pathologist -
Mansfield City | 116 days | 1 year |
|----|--------------|---|----------|--------|

From Individual Service Contract to Administrative Contract:

- | | | | | |
|----|-------------|--|---------|--------|
| 7) | Gary Graham | Coordinator of Federal & State
Programs – Madison | 60 days | 1 year |
|----|-------------|--|---------|--------|

Limited Teaching:

- | | | |
|----|-------------|--|
| 8) | Mike Grady | SPARC College Access Advisor – from 72 days to 108 days –
from not to exceed 360 hours to not to exceed 540 hours |
| 9) | Gilbert Orr | SPARC College Access Advisor – from 36 days to 72 days –
from not to exceed 180 hours to not to exceed 360 hours |

Advancement on Salary Schedule:

- | | |
|-----|--|
| 10) | Kimberly Sangdahl – from B+15 to Master's Degree |
| 11) | Vanessa Wagner – from Bachelor's to B+15 |

E. Supplemental Contracts – 2013-2014

That the Board approve the following Supplemental Contracts:

- 1) June Leasure - \$1000 – for staff members who hold a PhD
- 2) The following to serve on the Mid-Ohio ESC LPDC Committee: Christy Roqueplot, Chair - \$1500; Michelle Patrick, Vice-Chair - \$1500; Kathe Durbin Aken - \$500; Kathryn Kleman – \$500; Christine Rogers - \$500

F. Family Medical Leave

That the Board approve the following Family Medical Leave request:

- 1) Leisha Ritchie - requesting leave under the Family and Medical Leave Act to care for her husband, effective 9-3-13, and not to exceed 12 weeks.

Motion by Mr. Hope seconded by Mr. Leader to approve the Personnel Action Items.

Vote: Six yeas.

Mr. Theaker was absent.

17. Adjournment

Motion by Ms. McFarland, seconded by Mrs. Dixon to adjourn. Vote: Six yeas with Mr. Theaker absent. The Vice-President declared the meeting adjourned at 7:05 p.m. The next regular Board Meeting will be held on October 8, 2013 at 6:00 p.m. at the Mid-Ohio Educational Service Center.

President

Treasurer